

**College of Human Medicine
Michigan State University
Office of Student Affairs
and Services**



**Request for Placement
in Traverse City
Community**

Policy: The College of Human Medicine will allow students in good standing to request a change in community assignment from one of the following communities to the newly approved Traverse City campus: Flint, Grand Rapids, Kalamazoo and Lansing.

Students who are currently assigned to Saginaw and the Upper Peninsula must submit a request for release from their community and rationale for change to the Traverse City community. Approval will be two-fold: first the Community Assistant Dean must approve release then the Associate Dean for Student Affairs must approve the new placement.

Please Print or Complete Electronically

Date: _____

Last Name: _____ First Name: _____

PID #: _____ E-mail: _____

Current Status: Block I Block II Preclinical Extended

Current Community Assignment: Flint Kalamazoo
 Grand Rapids Lansing

Reason for your interest in the Traverse City Campus:

Signature

Date

Please complete and return this form to:

Office of Student Affairs and Services
Attn: Milissa Moryc
A234 Life Sciences Building
East Lansing, MI 48824
Fax: (517) 432-1051
Or Email as an attachment to:
Milissa.Moryc@hc.msu.edu

For Office Purposes Only

Confirmation: Student is in good academic standing yes CHM records Officer Initial _____

Decision:

- Approved
- Not Approved
- Additional Information Required

Date Notified: _____
Date Notified: _____
Date Notified: _____

Associate Dean's Signature: _____ Date: _____